

JOB DESCRIPTION

Job Title: MRI Senior Radiographer

Main Place of Work: Linton House Clinic, Thirlestaine Road, Cheltenham, GL53 7AS with travel around the UK with the mobile MRI fleet

Responsible to: MRI Manager
MRI Mobile Operations Manager

Accountable to: Chief Executive

Job Purpose:

To provide professional, caring, high quality scanning services and to ensure the privacy, comfort and safety of all patients at Cobalt Imaging Centre, Linton House Clinic and on the mobile MRI scanner fleet at locations around the UK.

To support and supervise MRI trainees in the clinical environment and provide practical training and assessment for a wide range of MRI examinations working on the different MRI systems.

Key areas of responsibility will include:

- Lead the organisation and management of day to day scanning lists and maintaining MRI protocols to ensure high quality examinations in accordance with best practice and in a manner that meets professional, departmental and legal standards and requirements.
- Liaise with multidisciplinary teams at Cobalt MRI facilities and at hospital sites visited by the mobile service.
- Respond to the clinical requests of the MRI Manager/Superintendents and Consultant Radiologists.
- To ensure the safe use and maintenance of highly specialist imaging equipment, to adhere to all local MRI safety procedures and to report problems to senior members of staff and on-site engineering support.
- To support and train newly qualified MRI radiographers, students, radiographic assistants and administrative staff

Specific Duties

- Work in accordance with the magnetic resonance imaging department administrative processes to include, MRI departmental local rules, systems of work, operational policy and procedures, health and safety and risk management.
- To propose changes to practices, procedures and protocols within the department for continuous improvement.
- Providing physical and emotional support to patients throughout their attendance

- To obtain consent and conduct safety checks prior to a patient being administered contrast media and/or drugs specific to their examination.
- Data entry on the Patient Administration (PAS) and Picture Archive (PACs) Systems, Radiology Information System (RIS) and all other relevant IT systems and databases.
- To participate in clinical audits including Health & Safety and Infection Control
- To be responsible for the administration of medicines and Gadolinium based contrast agents (GBCAs) in accordance with departmental local rules, patient group directions (PGDs), Cobalt intravenous (IV) cannulation and contrast administration policies and work within a defined scope of practice documented within the IV scheme of work.
- To maintain up to date and accurate personal CPD records
- Attend departmental staff meetings

Additional Responsibilities

- To hold certification to undertake cannulation procedures and administration of contrast media and drugs in accordance with Cobalt intravenous (IV) cannulation and contrast administration policies and work within a defined scope of practice documented within the IV scheme of work.

Management of Resources

To assist with monitoring stock and supplies in the MRI department and on mobiles.

Line Management

There is no line management responsibility associated with this post. However there is an expectation that this senior position will be responsible for the day to day supervision of MRI radiographers, Trainee radiographers and other junior staff members working as part of their team.

Teamwork

This will involve:

- To work collaboratively with other departments within Cobalt
- Champion the professional integrity of the organisation
- Adhere to corporate policy and procedure
- Advise and mentor staff member regarding radiation protection

Personal Development

All Cobalt staff are required to participate in the organisation's annual appraisal review scheme. The end of year appraisal will include a personal development review where progress made over the last year is discussed and agreed. Focus on the following year's departmental and personal objectives will be identified, discussed and agreed.

Health and Safety

In addition to any responsibilities specified within your job description above, it is your duty to:

- Take reasonable care of the health and safety of yourself and of the other people who may be affected by actions and omissions at work
- Co-operate with the employer in ensuring that all statutory and other requirements are complied with.

Infection Control

- To be aware of responsibilities for infection prevention and control.
- Co-operate with the employer in ensuring that all infection prevention and control policies and procedures are complied with.
- Conduct hand hygiene in accordance with Cobalt policy, challenging those around you who do not.

Disclosure and Barring

All appointments are subject to a satisfactory check by the Disclosure and Barring Service. Failure to disclose any previous convictions or cautions may result in the withdrawal of the post or termination of contract

Confidentiality

Under no circumstances either during or after the end of your employment (however it is terminated) may you divulge to any unauthorised person confidential information relating to the Charity. This includes, but is not limited to, information covering patients, individual staff records, industrial relations, financial affairs, contract terms and prices or business forecasts.

Equality and Diversity

It is the responsibility of all employees to support the Charity's vision of promoting a positive approach to diversity and equality of opportunity, to eliminate discrimination and disadvantage in service delivery and employment, and to manage, support or comply through the implementation of Equality & Diversity Strategies and Policies.

Data Protection

If required to do so, to obtain, process and/or use information held on computer or other IT system in a fair and lawful way. To hold data only for specific registered purpose and not use or disclose it in any way incompatible with such purpose. To disclose data only to authorised persons or organisations as instructed.

Information Governance

You should be aware of all information governance policies and procedures, in order to ensure necessary safeguards are upheld for the appropriate use of patient and personal information.

This is an outline of the post-holder's duties and responsibilities. It is not intended as an exhaustive list and may change from time to time in order to meet the changing needs of the Charity.

This post is subject to the terms and conditions of employment of Cobalt Health

Person Specification

Qualifications and Training	Essential	Desirable
Degree in Diagnostic Radiography or equivalent HCPC recognised qualification	✓	
PGCert or Dip in MRI or Masters in MRI/Radiography/CT		✓
Registered member of Health and Care Professions Council	✓	
College of Radiography IV Cannulation Certificate or equivalent	✓	

Knowledge and experience	Essential	Desirable
Demonstrable experience as cross-sectional imaging radiographer covering a wide range of clinical examinations and applications.	✓	
Proven experience in healthcare and patient focussed services	✓	
Awareness of Ionising Radiation Regulations 1999 and IR(ME)R 2000 as updated in January 2017.	✓	
Training and management of junior staff members	✓	
Evidence of continuing personal professional development	✓	

Skills and abilities	Essential	Desirable
Excellent working knowledge of MRI physics in order to manipulate sequence parameters.	✓	
Adaptability and ability to modify technique if required in difficult situations.	✓	
Demonstrable team working skills and the ability to work on your own initiative	✓	
An understanding and application of health and safety regulations and infection control policy relating to a healthcare environment	✓	
Confident communicator at all levels	✓	
A high level of IT competency and the ability to gather data, compile complex information and prepare reports	✓	
Ability to analyse and interpret radiographic imaging	✓	

Ability to assess and implement highly specialist imaging procedures, adapting technique and prioritise imaging if required	✓	
Ability to develop, plan and implement goals	✓	

Personal attributes	Essential	Desirable
Ability to prioritise workload and work under minimal supervision	✓	
Flexible temperament towards working hours	✓	
Patience and empathy and the ability to offer reassurance to anxious or distressed patients	✓	
Well organised with excellent interpersonal and communication and literacy skills	✓	
Physical dexterity, co-ordination and sensory skills required for positioning of or handling patients	✓	
Motivated commitment to continuing professional development	✓	